AGM Meeting Notes

Thursday 9th October 2025

Attendees

Amy McLaughlin, Phil Goring, Laura Penrose, Kelly Jackson, Siobhan Silson, Gill Delahay, Amy Keith, Becca Johnson, Amy Maloney, Simon Roberts

Absentees – Emma Crowther, Matthew Walsh

Agenda

1. Welcome and apologies

PG thanked everybody for coming and that it was nice to see so many present. Reminded everybody to sign the register to confirm attendance.

2. Minutes of the Annual General Meeting held on 9th October 2024

PG asked everybody to make a show of hands to confirm they were happy with last years minutes, all in agreement that the minutes were a correct record of the meeting.

3. Matter's arising from the Minutes

No matters arising.

4. Co-Chairs Report for 2024/2025 school year ended 31 August 2025

AM gave brief overview of last school year, gave summary of the 2024/2025 key successes: Pantomine; Asda Cashpot (one off, great fundraiser); Cauliflower Cards; two school discos; Bake Sale each term; Bounce-a-thon to raise funds for our large target item last year (sports kits); YES! Day; Rainbow Hampers; Baseball Caps; Pre-

loved Uniform online (still available); updating to a PTFA which widens us to the community and gets relations with the parish going again. AM continued to give overview of fund investments: Sound & Camera equipment which is getting good use; Pantomime visit; Christmas gifts for each child; Sports Day ice pops; Science Fair prizes; New Starter Book Bags and Book (new initiative); Year 6 Leavers Books & Disco; Happy Newspaper Subscription (started Sept 2025 – each class gets a copy come through).

5. Treasurer's Report for 2024/2025 school year ended 31 August 2025

AM advised EC couldn't be present and advised that she is stepping down as no longer has a child at the school. AM ran through amounts raised over school year - £4,009.31 (see Agenda for breakdown). Expenditure - £6,556.18 (some funds were left from previous year).

6. Election of Officers of the Committee

LW advised all roles were outlined in the meeting notice and anyone in the PTFA could put themselves forward in writing to the PTA email address before the meeting. She advised she would now go through each role of the committee to take a vote:

Chair / Co-Chair – LW advised AM and PW have been Co-Chair the past year and the proposal was for AM to be sole Chair moving forward. LW asked if all those present were in agreement to raise their hands to confirm their agreement to adopt this appointment. All present in agreement.

Vice Chair – LW advised she was happy to continue in her role as Vice Chair and the proposal was for LW to remain Vice Chair moving forward. LW asked if all those present were in agreement to raise their hands to confirm their agreement to adopt this appointment. All present in agreement.

Secretary - LW advised KJ was happy to continue in her role as Secretary for her final year and the proposal was for KJ to remain Secretary moving forward. LW asked if all those present were in agreement to raise their hands to confirm their agreement to adopt this appointment. All present in agreement.

Treasurer - LW advised EC has stepped down from her role as Treasurer as her son left the school in July 2025 and the proposal was for PG to take over the role of Treasurer (noting he is an accountant) moving forward. LW asked if all those present

were in agreement to raise their hands to confirm their agreement to adopt this appointment. All present in agreement.

Ordinary Committee - LW advised MW was happy to continue in his role as Ordinary Committee member and the proposal was for MW to remain moving forward. LW asked if all those present were in agreement to raise their hands to confirm their agreement to adopt this appointment. All present in agreement.

LW advised we had received a new nomination – RJ nominated for role as Ordinary Committee member. LW asked if all those present were in agreement to her being brought on board to raise their hands to confirm their agreement to adopt this appointment. All present in agreement.

RJ advised she was looking forward to getting to know everybody and getting involved.

Amal verbally put herself forward for role as Ordinary Committee member. LW asked if all those present were in agreement to her being brought on board to raise their hands to confirm their agreement to adopt this appointment. All present in agreement.

7. Call for volunteers?

LW advised sign-up sheets available for any of those present that would like to sign up to volunteer and help out on an event/ad-hoc basis.

8. Key dates to note

AM advised confirmed upcoming events:
Bingo – Sat 11th Oct - up to 40 booked, set up after 5.30 mass
Winter Disco – Thurs 6th Nov – stuck with Jason from Shuffles for disco – we are booked 18 months in advance for future Discos
Baker sale – Thurs 20th Nov
Pantomime visit – Fri 12th Dec

AM advised we are keen to build relationship with Church, other ideas Family Bingo, Games Afternoon – there is a scribble sheet on the side for any more fundraising ideas. We have a time in the diary with SS to sort dates for Spring events.

9. Any other business

PG advised we have now passed £5,000 barrier as funds raised in the last 12 months have 'just' tipped us over so we can now apply for charity status, he asked

for a show of hands to show everybody in agreement for us applying – all agreed. He advised this opens us up to grants. Him and AM investigating signing up to it, all Committee members will be trustees. Charity grants could be available for bigger fundraising. Once we get the status we can also change bank accounts to one with no fees.

PG advised we are at a point where we can order the Sports Tops which we fundraised for last year. AM advised we are planning to order 210 (school at capacity) in various sizes. PG advised MW getting quotes. We are seeing if we can get full kits, not just tops, this is looking likely. They will say 'School Sports' on back so they can be used for all sporting events. They are not to replace PE kits, just for events. PG advised we are pleased to have got sponsorship for it and thanked Verity Frearson and Trusted MPA for getting this off the ground after being in talks with them for it being in the pipeline most of last year. AM advised we are planning a competition for the school kids to get a design on the back (limited to school colours), there will be a small prize for the winner also.

PG asked if the teachers had anything to add -
GD Thanked the PTFA for all our support and advised it is very much appreciated.
AK said to keep going with the little events.
GD advised they would like to look to replace all technology, tablets/laptops.
AM suggested playground improvements could be a grant idea and asked the teachers to let us know if they see any grants advertised.

PG asked if anybody had any questions –
SR said the charity status was great but on sponsorship advised he has sponsored a lot over the years and helped out and feels we need to be careful as a lot of parents who will help out so was disappointed that sponsorship has gone to one of his main competitors and that we hadn't gone to him as he's done Christmas Trees and Selection Boxes over the years. AM advised she couldn't talk for previous Chairs/Committees but currently employees of Verity Frearson and Trusted MPA are part of the committee and the question of sponsorship has been brought up at various meetings over the last year, and these companies were discussed. PG said he appreciated SR raisin it and will consider his comments but we are just looking at raising money not competition/competitors.

LW asked SR how we get more uptake as usually no uptake so how would he think its fair as we open up the meetings to everybody and record all the meeting minutes. SR replied he was just speaking personally and knows somebody from

Myrings at the school also. LW advised we cant get round all parents but there will still be ways for other businesses to sponsor us but we wont be going round asking people.

PG asked if it would have been a bone of contention if we'd advertised that VF were sponsoring in advance of the banner going up? SR said no but it would have been appreciated, he advised he wants the best for the school and appreciate VF do a lot for the community but would have appreciated a heads up. He said VF do a fantastic job and a much bigger company but EC used to give him a heads up about stuff.

AM advised its hard to get the word out. SR said its not personal. PG advised we would bear it in mind. AM reminded everybody that all meetings are open to everybody and always have been and that nobody asks to see the minutes which are available. LW asked the best was to broadcast things like this? AM advised SR that's him and his sponsorship is and has been very much appreciated. LW also said he has done a great job for our school. SR said other parents may want to sponsor. AM said again that hes very much appreciated and that there was R&W signs outside the inflatables at the Family Fun day. SR said we need to learn from this and feed out to other parents as he didn't know we was looking for sponsorship but agrees sports kits are a great idea. LW reminded that we have been talking about the sponsorship at the last few meetings. SR thinks we could put it in the newsletter and tell them what we are looking for sponsorship for. AM said that's great and advised we are now in the market for bigger sponsorships.

PG thanked everybody present for coming.

Notes

Next AGM will be held no more than 15 months after 9th October 2025.

Next Meeting Agenda Items

1. Charity status application